

BUMBLE BEE CLEANING SERVICE

POSITION: House Cleaners

Job Description: House cleaners will work in supervised teams, cleaning private homes. Must be detail-oriented and able to work in a team environment. Must be able to easily lift up to 30 pounds and maintain physical endurance.

Minimum Requirements: Applicants must have at least 4 verifiable personal references and a verifiable work history. Applicants must be bondable. Employees must have a vehicle, driver's license and clean driving record. Employees must have a working cellular phone. Applicants must be able to work as scheduled up to 5 days per week. Applicants must have a presentable appearance and be willing to perform hard manual labor, which includes bending, kneeling, reaching and lifting.

Shift/hours: Varies; the usual starting time is 8 a.m. Shifts normally end around 3:00 p.m., but can go later.

Salary: \$9.00 – 9.25

Comments: Applicants must have documents to work in the United States and be bondable

POSITION: Team Leader

Job Description: Team Leaders will work in supervised teams, cleaning private homes. Must be detail-oriented and able to work in a team environment. Must be able to easily lift up to 30 pounds and maintain physical endurance. Team Leaders must be able to motivate and work well with others.

Minimum Requirements: Applicants must have at least 4 verifiable personal references and a verifiable work history. Applicants must be bondable. Team Leaders must have a vehicle, driver's license and clean driving record. Team Leaders must have a working cellular phone. Team Leaders must be able to work as scheduled, 5 days per week. All applicants must have a presentable appearance and be willing to perform hard manual labor, which includes bending, kneeling, reaching and lifting.

Shift/hours: Varies; the usual starting time is 8 a.m. Shifts normally end at 3:00 p.m., but can go later.

Salary: \$9.50

Comments: Applicants must have documents to work in the United States and be bondable

Additional requirements for all positions:

- Must wear company-supplied uniform and adhere to dress code.
- Must wear appropriate closed-toe, smooth-bottom (no waffle print) rubber sole shoes.

Description of cleaning tasks performed:

- High dusting such as vents, moldings, ceiling fans
- Dusting of furniture and all other surfaces, moving in and around various objects. Could include use of furniture polish.
- Emptying trash; includes proper disposal of vacuum cleaner contents and swept-up debris.
- Vacuuming floors and carpets, including baseboards, stairs, blinds, curtains, exhaust vents, inside cabinets, drawers and closets.
- Hand-vacuuming furniture cushions, curtains.
- Wiping kitchen and bath surfaces using the appropriate cleaner, includes scrubbing with brushes, pumice stones, etc.
- Wiping mirrors, glass, computer monitors, television screens, switch plates and door knobs/handles.
- Mopping floors, which involves the use of a mop and occasionally mopping by hand on your knees.
- Changing bedsheets, remaking bed using conventional methods.
- Sweeping entry areas, decks, walkways, porches, etc.

Applicants must have the:

- Ability to learn the materials, methods, and practices used in housekeeping work.
- Ability to learn the operation and care of vacuum cleaners and other simple janitorial equipment.
- Ability to understand and follow oral and written instructions.
- Ability to exercise care in the use of cleaning materials for different types of building surfaces.
- Ability to work effectively with others.
- Sufficient physical strength to work long hours at housekeeping tasks